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Values - We empower. We respect. We care

Minutes of the Local Academy Committee meeting held on Wednesday 18th September 2024 Main Meeting: 10.30am – 12.00pm Via MS Teams

| Governor name | Initials | Governor category | A = absence |
|-----------------------|----------|---------------------------------|-------------|
| Mr Peter Edwards | PE | Chair of Academy Committee | |
| Mrs Lynn Weeks | LW | Vice Chair of Academy Committee | |
| Mr Lyndon Stocks | LSt | Appointed AC governor | |
| Mrs Zoe Clayton | ZCI | Staff Appointed AC governor | |
| Vacancy x 2 | | Parent AC governor | |
| Vacancy | | Appointed AC governor | |
| In attendance: | | - | |
| Staff name | Initials | Role | |
| Mrs Lucy Spacey | LS | Executive Principal – RPA + YPA | |
| Mr Courtney Hoop | СН | Principal - YPA | |
| Mrs Claire Gouthwaite | CG | Principal - RPA | |
| Mrs Lorraine Robinson | LR | Assistant Principal | A |
| | | • | |
| Mrs Rhianne Chambers | RC | Governance Professional (Clerk) | |
| Quorum Required | 2 | Governors Present | 4 |

Governor support, questions and challenge: Responses

| Item No | Item | Action/ by who/when |
|----------------------|---|---------------------------|
| RPA/YPA/ 001/2425 | Welcome and apologies for absence The Chair welcomed everyone to the first meeting of the academic year. It was also acknowledged that Mrs Spacey is now the Executive Principal across both Yeoman Park and Redgate due to a reallocation of schools with Mr Letton. | |
| RPA/YPA/ 002/2425 | Governance report Declarations of Interest | |



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| | Local training plan to be decided to link with Trust training dates/Skills Audit review | |
|----------------------|--|--|
| | Safeguarding refresher It was confirmed that all governors have completed the annual safeguarding training. | |
| RPA/YPA/ 003/2425 | Training | |
| | 2024/25 training programme The Chair confirmed that link governor training dates had been sent out if anyone had not received these then to check with the Governance Professional. | |
| | Confirmation of training for governors to complete It was confirmed that all governors have completed the annual safeguarding training. | |
| | Mr Edwards – safeguarding, SEND and leadership & management Ms. Weeks – careers, pupil premium and quality of education. Mr Stocks – H&S and data privacy Mrs Clayton – stakeholders | |
| | Confirm/appoint to link governor roles It was agreed that the link roles as below will continue for this academic year; | |
| | Governance action plan summary 2023/24 and new one for 2024/25 from self-evaluation and skills audits – actioned It was confirmed that this had been actioned in the summer term 2 meeting. | |
| | Code of Conduct It was confirmed that all governors have completed the annual code of conduct. | |
| | It was confirmed that all governors have completed the annual declaration of interest. | |



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| | The Chair agreed with the committee to speak to both academy Principals to agree on the local training plan. The Executive Principal agreed that this would be sensible once the academy's AIPs had been finalised. This was agreed with the committee. Governor Training Record Governance Professional to update the training record and the link governor document in the SharePoint folder. Mr Stocks still needs to complete the EDI module. Governance Professional to resend to Mr Stocks. Governor Link Training The Chair confirmed that link governor training dates had been sent out if anyone had not received these then to check with the Governance Professional. It was acknowledged that the governor conference on the 1 October 2024 had been cancelled. The committee all support Mr Edwards on speaking to Alison Elway on rearranging the event as can be very beneficial to all attendees. | GP GP |
|---------------------|--|----------|
| RP/YPA/ 004/2425 | Minutes of the meeting dated 3rd July 2024 The minutes of the meeting, having previously been received and agreed by the Executive Principal, Principal, and Chair were subsequently agreed by the Local Academy Committee and signed electronically by the chair. | |
| RP/YPA/ 005/2425 | Matters Arising: Outstanding 064/23/24: Review of Trust Training and KCSIE and confirm on form (LSt/ZC) See agenda item RPA/YPA/003/2425 066/23/24: Update on academy stickers on mobile devices and review of policy in relation to smart watches (LSp) The Executive Principal confirmed that this has been fully reviewed across the Trust for all the primary, secondary and specials academies. 067/23/24: Sports Premium/PP/SEND/AIP(CH/CG) Agenda items See agenda item RP/YPA/006/2425 | |



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| | 067/23/24: Admissions update (CH) Mrs Gouthwaite confirmed to the committee that Redgate has gone over PAN rather than increasing it. The PAN remains at 56. | |
|----------|---|----|
| RP/YPA/ | Principals Report | |
| 006/2425 | The Executive Principal confirmed that both academies had had their | |
| | ERM meetings on Monday which was both meaningful and useful from | |
| | the academy's point of view. Governors will receive the statements | |
| | through once the Principals have received them. | |
| | Safeguarding Culture & Compliance: Keeping Children Safe (KCSIE) | |
| | The governors asked if there were any updates from the evaluation of | |
| | the EDI survey and the action plan that has been written. Mrs | |
| | Gouthwaite confirmed that the academy has looked at the results but | |
| | out of 50 staff only 7 people responded which is the same as last time | |
| | which is not as good as the SLT were hoping for. It was noted that the | |
| | Trust & academy had sent out several other surveys at the same time. | |
| | From the data, there was nothing that the SLT wasn't expecting. | |
| | Governors were made aware that one thing highlighted was that work | |
| | needs to be done on micro-aggressions and language used to ensure staff speak to each other as colleagues regardless of if they are friends | |
| | outside of the workplace. The governors agreed this would be a | |
| | challenge which Mrs Gouthwaite confirmed that it is a contentious | |
| | subject, but the Trust are continuing to work with the EDI lead on the | |
| | commonalities across all the survey results including any conceptions. | |
| | Evaluation of AIP & SEF 2023/24 | |
| | This had been reviewed in the summer term 2 meeting of the 23/24 | |
| | academic year. There were no further questions on this. | |
| | Overview of 2024/25 AIP objectives | |
| | As discussed at the start of the meeting, the AIP for Redgate and | |
| | Yeoman Park are in the final stages of being finalised. Governance | GP |
| | Professional to add to a later agenda once finished. | |
| | Targets 2024 | |



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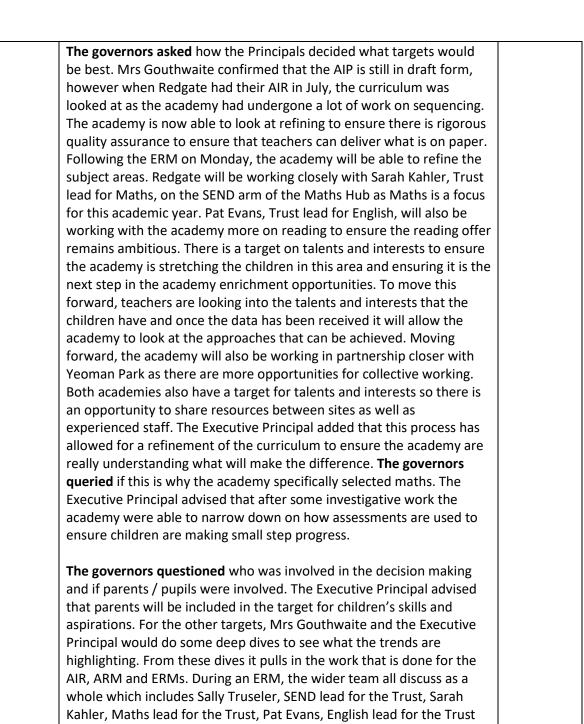
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Park

Academies

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as well as the Principal, Executive Principal and Chief Education Officer.



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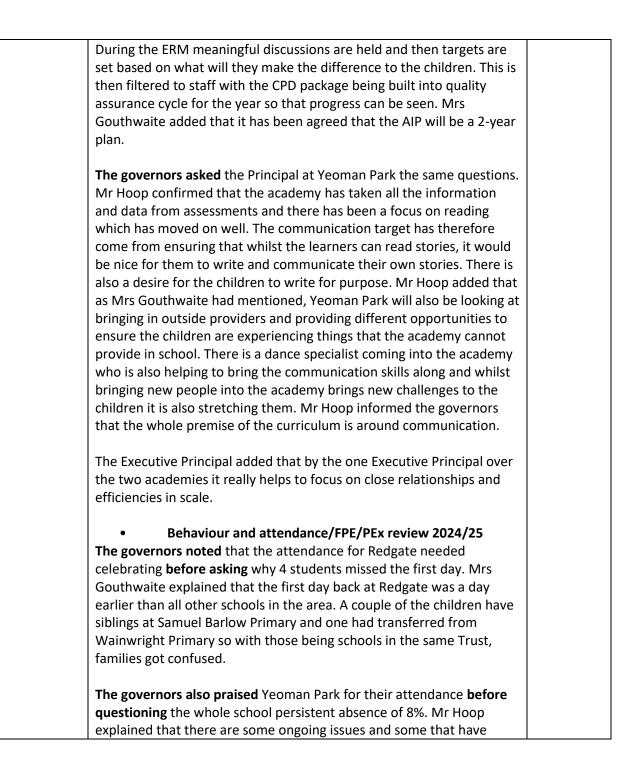
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Part of

Diverse Academies

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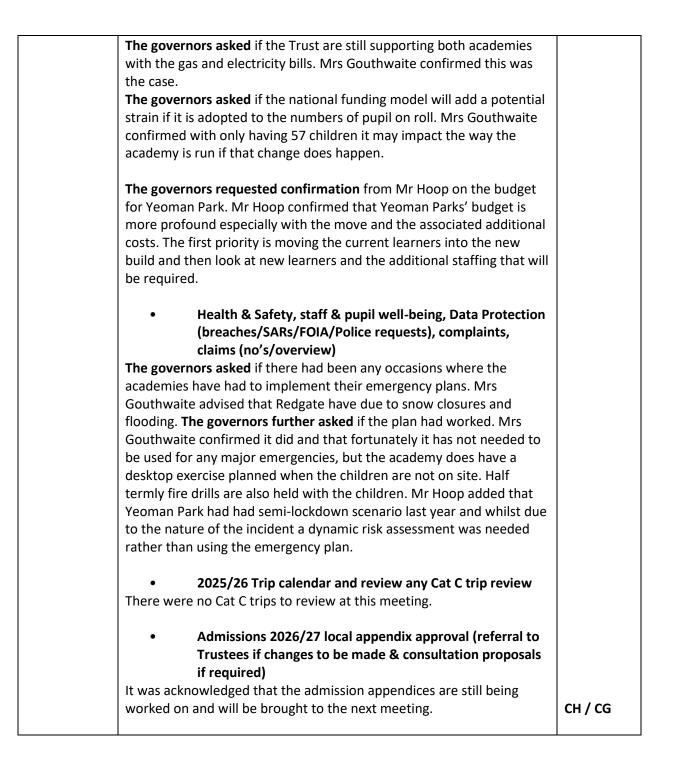
been inherited from Redgate Primary. The placements for these children are needing to be renewed and the academy are looking at working with other agencies if they continue to be persistently absent. In advance of the meeting, Mr Hoop shared a behaviour PowerPoint with the governors. The governors queried if the behaviour incident forms are loaded into My Concern if necessary. Mr Hoop explained that this is dependent on if there is a safeguarding concern, but normal behaviours are not recorded on my Concern. There are weekly safeguarding meetings where behaviour is discussed, and the team try to unpick if it is behaviour or due to the learners needs. The governors **thanked** Mr Hoop for highlighting ways in which the academy deescalate bad behaviour including safe spaces having soft mats, weighted blankets and therapy balls. Mr Hoop confirmed this has all been routed through good occupational therapy behaviours. SEND/PP –local offer, information report 2024/25, annual review 2024/25 inc. all vulnerable groups (reports for websites)/Value for money/measurable outcomes/impact There were no questions on the SEND or PP offer for either academy. Sports Premium evaluation and plan/Value for money/measurable outcomes/impact The governors praised the Principal's for the content of the Sports Premium plans. Mrs Gouthwaite and Mr Hoop have confirmed they will discuss the schools' games further with links that Mr Edwards has. **Risk Reports Update** The governors noted that a risk for Redgate was that the academy has been unable to set a balanced budget and **queried** if this was linked to Pupil Premium with the figure still being unconfirmed. Mrs Gouthwaite confirmed this was linked to higher needs funding and that the academy do not know from one year to the next on what the funding will be that makes it a fragile budget. The governors further highlighted it stated that the risk was increased by high staffing levels to meet pupil needs **before questioning** that this won't change which Mrs Gouthwaite confirmed this was correct.



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| | Impact of additional funding – SEND/PP/Sports Premium | |
|---------------------|--|--|
| | There were no further questions on this item. | |
| | | |
| | Stakeholder engagement | |
| | The governors acknowledged the good CPD offer. Mr Hoop confirmed | |
| | that the offer has also been offered to the primary schools in the Trust | |
| | which has resulted in SEND leads from primaries and specials coming | |
| | together which is positive. | |
| | | |
| | The governors queried if they would see sight of the survey results. | |
| | Mrs Gouthwaite confirmed these would be shared. | |
| | | |
| | Trust policy and local policy appendix | |
| | The governors confirmed they were happy with all the local | |
| | appendices for both Yeoman Park and Redgate. | |
| | | |
| | Academy specific items | |
| | The governors asked how Ravensdale academy will fit in with Yeoman | |
| | Park and Redgate and if there will be one board of governors. The | |
| | Executive Principal explained that to start with Ravensdale will have its | |
| | own board of governors which Mr Edwards has agreed to support | |
| | with. Once the academy is up and running future decisions will then be | |
| | made but it does allow for more collaborative working including in the | |
| | package with Yeoman Park and Redgate. | |
| | | |
| | The governors requested an update on Yeoman Parks' new build. Mr | |
| | Hoop confirmed the project is on schedule for the handover in | |
| | February half term. The governors further asked how long was being | |
| | allowed for the decant between the old school to the new one. Mr | |
| | Hoop advised that this would be confirmed once approved. | |
| | Pudgat summary report | |
| RP/YPA/ 007/2425 | Budget summary report | |
| 00772425 | Governors were made aware that the budget summary was not provided in time to the academy. Governance Professional to add to | |
| | the next agenda if the Chair deems appropriate | |
| | | |
| | The governors asked how often the academy have budget meetings. | |
| | Mrs Gouthwaite confirmed that every month they receive their | |
| | with obtain waite committed that every month they receive tilen | |



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| | management accounts and then have a meeting with their finance manager, so it is regularly looked at. | |
|---------------------|---|--|
| RP/YPA/ 008/2425 | How has the Academy Committee held senior leaders to account Challenge had taken place throughout the meeting in respect of: The targets that have been set and how these were decided Attendance at both academies The risk registers The emergency plans | |
| RP/YPA/ 009/2425 | How have Vision, Mission and Values of Trust/Equity been upheld Academy Committee governors were satisfied that vision mission and values had been reviewed as part of the agenda and discussions taking place during the meeting. | |
| RP/YPA/ 010/2425 | Consider information to be advised to the Trust Board and complete the annual reportDiscussions took place and the document was populated with information required as discussed during the meeting. The document was subsequently submitted to the Head of Governance. | |
| RP/YPA/ 011/2425 | Determination of confidentiality of businessAcademy Committee governors considered whether anything discussedduring the meeting should be deemed as confidential.It wasResolved:-That no confidential information had been discussed | |
| RP/YPA/ 012/2425 | Date and time of next meeting Tuesday 19 November 2024 Training Meeting: 4pm Main Meeting 4.30pm-6pm Location – To be confirmed. | |
| | The meeting closed at 11.26amSignedby the chair via email(chair) Date04.10.2024 | |



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