



# Yeoman Park Academy Admissions Policy November 2020

## Office use

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<b>Associated documents:</b>			
<b>Links to:</b>			
Nottinghamshire SEN Offer <a href="https://www.nottshelpyourself.org.uk/kb5/nottinghamshire/directory/localoffer.page?localofferchannel=0">https://www.nottshelpyourself.org.uk/kb5/nottinghamshire/directory/localoffer.page?localofferchannel=0</a>			

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As with all special schools, children are admitted to Yeoman Park Academy with either a Statement of Special Educational Need or an Education, Health and Care Plan (EHC) that names the special school. Before an EHC plan is issued, the child or young person will have undergone formal assessment. After this multi-professional assessment, parents will receive a plan describing the child's or young person's special educational needs, and the various elements of special educational, health and social care provision required.

When considering a parent's preference, the local authority will need to be sure that the academy named by the parent can meet the pupil's special educational needs, and that the placement is consistent with the provision of suitable education to other children and young people already at the school. The LA also needs to be sure that the placement is compatible with the efficient use of available resources. Before reaching its final decision on admission to a special school, the LA will consult with the Headteacher of the Special School to ensure that all needs can be met.

Information on the assessment and EHC process and how parents can be supported within it is available from the LA or by contacting the academy.

For further information regarding the admissions process to special schools, parents should contact the Local Authority Admissions Team.

### Visiting Yeoman Park Academy

Prospective parents and children are always welcome to visit the academy, either informally or following the suggestion of the Local Authority, as part of the EHC Plan assessment process. Only in extreme circumstances would any admission be approved without a prior visit by both parents and child.

Parents are always ensured open and frank advice by staff at Yeoman Park as to whether the academy feels it can meet the needs of their child and, as such, is always happy to be consulted.

To arrange a visit, please contact our main office team on 01623 459540.

### In Year Admissions

Applications for in-year admissions or transfers should be made directly via Nottinghamshire County Council in line with our admission arrangements.

## **Appeals**

If your child is not allocated a place at the academy/school you prefer you have the right to appeal. The letter you receive telling you that the admission has been refused will contain some information on how to appeal.

For more information on the appeals process and to make an appeal, visit the Nottinghamshire County Council appeals page.