

Appendix 1 – for academy to complete



Appendix to  
Educational Visits Policy  
Academy responsibilities  
2020-21

Yeoman Park Academy



Diverse  
Academies

## Diverse Academies Educational Visits Policy Responsibilities

Academy name and address:	Yeoman Park Academy Park Hall Road Mansfield Woodhouse NG19 8PS
Governor responsible for overseeing and monitoring educational visits in the academy  <i>(Include details of any relevant experience and skills that the Governor holds to support this role)</i>	Mrs J. Bish.  Retired Health & Safety and Manual Handling consultant and trainer
Executive Principal	Pauline Corfield
Principal	Courtney Hoop
Person responsible for authorising, overseeing and monitoring educational visits in the academy.  <i>(Must be a leadership team member)</i>	Claire Gouthwaite
Named Educational Visits Co-ordinator	Claire Gouthwaite
Named Deputy Educational Visits Co-ordinator	Zoe Clayton

As staff responsible for educational visits in Yeoman Park Academy we confirm that we have read, understood and will ensure that all statutory regulations and guidance for educational visits as outlined in the Diverse Academies Educational Visits Policy (and appendices), DfE visits guidance and Nottinghamshire Educational Visits Guidance are used and applied.

Signed  L Weeks  Chair of Governors Date  30.09.2020

Signed  [Signature]  Governor for educational visits Date  15/9/2020

Signed  P Corfield  Executive Principal Date  09.09.2020

Signed  C Hoop  Principal Date  09.09.2020

Signed  C Gouthwaite  Senior Leader i/c Visits Date  09.09.2020

Signed  C Gouthwaite  EVC Date  09.09.2020

Signed  Z Clayton  Deputy EVC Date  09.09.2020